

vitero crash course

Service description

General information:

- Goal: get to know and operate basic functions of **vitero**.
- Target group: people who moderate smaller online sessions or require basic knowledge of **vitero** in other contexts, e. g. project leaders, team leaders, coaches, support staff, trainers, seminar administration
- Requirements: basic computer skills; no previous knowledge of online communication required
- Duration: 1 x 120 minutes (online in **vitero inspire**)
- Handout: course material

Technical information:

- Requirements: Windows PC or Mac with internet connection (4 Mbit/s in up-/download), PC-headset; Each participant is responsible for their own hardware.
- **vitero inspire** system requirements download: [click here](#)
- Access via web browser (reference browser: Chrome) or via **vitero inspire** application file.
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Training content:

- **vitero** basic functionalities and communication channels (audio channel, text chat, gestures, change of place / role, zoom)
- Technical basics: regulation of the own audio quality and the audio settings of the participants, telephone dial-up
- Present content in **vitero**, for example via screen sharing
- **vitero** interaction and moderation tools; Referencing in a virtual room; Using the card query; Using the multiple choice survey
- Basics of online moderation and self-management
- Introduction to the Vitero Management System (VMS)

